

APA 7 Basics

To find out how to format or cite anything not covered in this handout, consult *Publication manual of the American Psychological Association: the official guide to APA style*. (Call number BF76.7 .P83 2020) or the Online Writing Lab at Purdue University (<https://owl.english.purdue.edu/owl/resource/560/01/>)

Format

Papers should have margins of 1" on all sides and all text should be double-spaced, using legible font. APA recommends several fonts including 12 pt Times New Roman and 11 pt Calibri. Each page page number in the upper right hand corner.

There has to be a title page with centered **The Title of Your Paper**, Your name (new line, first and last name), the school/institute where you did the research (new line, e.g. Palo Alto College). Student paper's should also include the course number and name, instructor name, and assignment due date.

The title page is followed by a page with an Abstract. On the first line of the page, centered, put **Abstract**. Then write a single paragraph with a summary of your research (topic, research questions, methods, results, data analysis, and conclusions). It should be 150-250 words.

After the text of the paper, on a separate page, is the REFERENCES list. Put REFERENCES as a title on the page, centered. List all sources cited in the paper, alphabetized by authors' last names, double-spaced and using hanging indents. If an author has more than one entry on your list, entries are listed in chronological order. Items without an author are listed by title.

In-Text (Parenthetical) Citations

The author's last name, the year of publication, and the page number(s) from which the quote is taken must appear in the text, and a complete reference should appear in the References list. If more than one author has the same last name, provide the author's initials (or even her/his full name if authors share initials) in your citation. If you cite more than one work by an author from the same year, add a letter (a, b, c) to each case in the References list and use the same letter in the citation. Examples of in-text citations:

According to Jones (1998) "students often had difficulty using APA style, especially when it was their first time" (p. 199). Jones (1998) found "students often had difficulty using APA style" (p. 199); what implications does this have for teachers?

Short quotations (fewer than four typed lines of prose or three lines of verse) can be incorporated in your text, enclosed within double quotation marks. Place quotations longer than 40 words in a free-standing block, and omit quotation marks. Start the quotation on a new line, indented 1/2 inch from the left margin.

References

Source	Citation Format and Example (double spaced in your paper)
Print book with one author	Author last name, Initial(s). (Year published). <i>Title of the Book</i> . Publisher. Jones, S. (2002). <i>Walk of a Lifetime</i> . Brown Publishers.
Print book with two or more authors (If more than two authors, separate by comma and use ampersand between last two.	First author's last name, Initial(s) & Second author's last name, Initial. (Year). <i>Title of the Book</i> . Publisher. Neumark, D., Wascher, W.L. & William, L. (2008). <i>Minimum Wages</i> . MIT Press.
Book or article with more than 20 authors. List first 19 authors, put ellipses for all others except last one, and list last author.	Miller, F. H., Choi, M. J., Angeli, L. L., Harland, A. A., Stamos, J. A., Thomas, S. T., . . . Rubin, L. H. (2009). Web site usability for the blind and low-vision user. <i>Technical Communication</i> , 57, 323-335.

Chapter or article in an anthology or book of essays.	Author, A. A., & Author, B. B. (Year of publication). Title of chapter. In C. C. Editor & D. D. Editor (Eds.), <i>Title of book</i> (pp. pages of chapter). Publisher. Melville, H. (1989). Hawthorne and His Mosses. In N. Baym (Ed.), <i>The Norton Anthology of American Literature</i> (3 rd ed., pp. 5-25). Norton.
Article in print magazine	Author last name, Initial(s). (Year published, Month). Title of the Article. <i>Title of the Magazine</i> , Volume (Issue), Page number(s). Whitaker, M. (1993, May). Getting Tough at Last. <i>Newsweek</i> , 121 (19) 22.
Article in professional/scholarly/peer reviewed journal (print)	Author last name, Initial. (Year). Title of the Article. <i>Title of the Journal</i> . Volume (Issue), Page number(s). Magistrale, T. (1992). Wild Child: Jim Morrison's Poetic Journeys. <i>Journal of Popular Culture</i> 26 (3), 133-44.
Article found in a library database. If DOI is not available, put permalink or stable URL	Author last name, Initial. (Year). Title of the Article. <i>Title of the Journal</i> . Volume (Issue), Page number(s). DOI. Haddad, A., Umoh, G., Bhatia, V., & Robertson, M. (2009). Adults with Tourette's syndrome with and without attention deficit hyperactivity disorder. <i>Acta Psychiatrica Scandinavica</i> , 120(4), 299-307. 10.1111/j.1600-0447.2009.01398
Website article (not all information may be available)	Author last name, Initial. (Year, Month Date). <i>Document title</i> . Site name. URL. MacMillan, D. (2013, February 20). <i>Twitter joins with Adobe, salesforce to sell ads on site</i> . Bloomberg. https://www.bloomberg.com/news/articles/2013-02-20/twitter-joins-with-adobe-salesforce-to-sell-ads-on-site
E-book – same as print, except if the ebook is different.	Author last name, Initial. (Year). <i>Title of the book</i> . Publisher. Jones, S. (2002). <i>Walk of a lifetime</i> . Brown Publishers. Jones, S. (2002). <i>Walk of a lifetime</i> [eBook edition]. Brown Publishers. URL Jones, S. (2002). <i>Walk of a lifetime</i> (Narrator) [Audiobook]. Brown Publishers.
Streaming video (E-video) indicate that it is a video and not book or article.	Last Name, F. M. [Username]. (Year, Month Date). <i>Title of video</i> [Video]. Database or Streaming Service. URL. Films for the Humanities & Sciences. <i>Writing essentials</i> . (2010). Films On Demand. http://pacpx.alamo.edu:2048/login?url=https://fod.infobase.com/PortalPlaylists.aspx?wID=99126&xtid=40424
Newspaper article	Author's Name. (Date). Title of article. <i>Newspaper Name</i> Page, section and edition. Krugman, A. (2007, May 27). Fear of Eating. <i>New York Times</i> , A1, late edition
Movie	Director, D. D. (Director). (Date of publication). <i>Title of movie</i> . [Format]. Production Company. Nolan, C. (Director). (2008). <i>Dark knight</i> . [DVD]. Warner Bros.

Sources of examples and instructions: < <https://owl.english.purdue.edu/owl/resource/560/01/> > (Purdue University), and the *Publication manual of the American Psychological Association: the official guide to APA style*.
Revised for Ozuna Library, 9/8/2020, T.O. Gonsalves